



UNITED STATES MARINE CORPS
TRAINING AND EDUCATION COMMAND
1019 ELLIOT ROAD
QUANTICO, VIRGINIA 22134-5001

IN REPLY REFER TO:
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21 Aug 15

MCJROTC POLICY LETTER 10-15

From: Director, Marine Corps Junior Reserve Officers' Training
Corps (MCJROTC)

To: Distribution

Subj: MARKSMANSHIP WAIVER

Ref: (a) MCO P1533.6E

Encl: (1) Marksmanship Waiver Process

1. Per the reference, and beginning at the start of School Year 2015-2016, all MCJROTC units that are prohibited, by their school district from having a qualifying marksmanship program are required to comply with the marksmanship waiver process outlined in enclosure (1).

2. This policy, once codified, will be incorporated into the rewrite of reference (a).

3. The point of contact for this Policy Letter is Mr. Mark Newbold, Academic and Compliance Manager, at 202-725-0641, or mark.newbold0302@gmail.com.



R. G. OLTMAN

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Regional Directors
MCJROTC SI's

Subj: MARKSMANSHIP WAIVERS

Marksmanship Waiver Process

The following steps will be used in order to receive a marksmanship waiver from the MCJROTC Program Director:

- The Senior Instructor will initiate the process to receive the waiver by submitting a request for a qualifying marksmanship program to the local school board or agency, via the Host School Principal.
- The request will require the local school board to provide a letter to the MCJROTC Director, via the Region Director requesting a marksmanship waiver which states: the marksmanship program is not authorized and the reason for the prohibition. The letter will be signed by an authorized agent of the school board or agency.
- The Senior Instructor will retain a copy of the school board letter. The Region Director will retain a copy of both the school board letter and their endorsement. The original letter and endorsement will be mailed to the Program Director to determine whether or not the unit will receive a waiver. If a waiver is granted, a letter will be sent to the school board. The letter will also inform the school board or agency that the waiver will not automatically renew and a request for a waiver must be submitted annually.
- Units without a current waiver are not in compliance with reference (a) and should make, and document, every effort to complete the process prior to a formal inspection. If the request has been submitted but not yet granted, it constitutes a "Finding" during the formal inspection.
- If the waiver is not granted, the program will be placed on probation.
- Other corrective measures may be considered solely at the discretion of the Program Director.